

Academic Council Meeting Minutes January 29, 2004

- 1) Review and adoption of previous meeting minutes
 - a) January 22, 2004
- 2) Review and adoption of January 29, 2004 agenda
- 3) Old Business
 - a) NDU grading policies
 - b) School of Education
 - i) ED 397 Current Issues in Special Education CG
 - ii) Related Services Technician ICP
 - c) Languages and Humanities
 - i) LI 250 Literature of the Pacific CG
- 4) New Business
- 5) Other Issues
 - a) Course guide template
 - b) Declaring majors
 - c) Keyboarding placement test
 - d) Course guide web template
- 6) Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Ierome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Ed Lieberman – School of Education, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden - Business.

Members absent: None

Staff and Faculty present: Ray Basa and Doris Aldan-Atalig.
Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:06 pm.

1) Minutes

The January 22, 2004 minutes were accepted with changes - to include Sallie Sablan under staff and faculty present.

2) Agenda

The agenda was accepted without changes.

3) Old Business

- a) NDU grading policies

Currently when an “F” grade is entered into the Office of Admissions and Records computer system, the grade is automatically computed into students’ GPA regardless of whether it is for a college credit course or an NDU course. Doris Aldan-Atalig informed the council that OAR needs a symbol to represent an “F” grade in NDU courses so that the computer system will recognize it as a specific grade not to be included in GPA calculation. The council will review NMC policy and general catalog for further information and discussion.

b) School of Education

i) ED 397 Current Issues in Special Education CG
Item tabled.

ii) Related Services Technician ICP
Item tabled.

c) Languages and Humanities

i) LI 250 Literature of the Pacific CG

The council moved, seconded and majority voted to disapprove the revised Curriculum Action Request/Course Guide for LI 250 “Literature of the Pacific”. The council would like the department to resubmit the CAR/CG for periodic update with the original intent of the course.

4) New Business

5) Other Issues

a) Course guide template
Working fine, testing phase will continue.

b) Declaring majors
Drop item from discussion, no new issue.

c) Keyboarding placement test

Jeff informed the council that OT101 Keyboarding is a prerequisite for CS103 Introduction to Computers; however, in the past students have been able to enroll in the course without fulfilling the prerequisite because the information is not included in the NMC general catalog. With the PowerCampus system being used for registration, it will automatically deny enrollment into the class if prerequisite is not met. Jeff informed the council to let him know if this creates a problem so that a viable solution will be worked out, i.e. Keyboarding placement test.

d) Course guide web template
Item tabled.

6) Schedule of next meeting

The next meeting is scheduled for February 5, 2004.

The meeting adjourned at 2:07pm.